

CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

100 Lincoln Street | Sitka, Alaska 99835 www.cityofsitka.com planning@cityofsitka.org 907-747-1814

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting Harrigan Centennial Hall January 8, 2025 6 p.m.

AGENDA

- I. CALL TO ORDER & ROLL CALL
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. December 11, 2024
- IV. GUEST &/OR PERSONS TO BE HEARD
- V. REPORTS & CORRESPONDENCE
- VI. OLD BUSINESS
 - b. Historic Preservation Plan
 - c. Memorial and Naming Policy
- VII. NEW BUSINESS
 - d. Rebecca Poulson request to volunteer to edit the draft Sitka Historic Preservation Plan.
 - e. CLG Grant request for Japonski Island Boathouse
 - f. CLG Grand request for Sitka Woman's Club Cottage
- **VIII. SET NEXT MEETING DATE(S):**

(2nd Wednesday of the Month, 6pm Harrigan Centennial Hall) Wednesday, February 12, 2025 – Regular Monthly Meeting

IX. ADJOURNMENT



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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting **Harrigan Centennial Hall** December 11, 2024 6 p.m.

AGENDA

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:05 p.m.

Present: Roby (Koolyéik) Littlefield (Chair), James (Kushxeet) Poulson, Karen

Lucas, Nicole Fiorino

Excused: Dionne (Yeidíkook'aa) Brady-Howard, Candace Rutledge

Staff: Kim Davis, Ariadne Will

Public: Anne Pollnow, Loren Gehring, Mary Ann Sweeney

II. APPROVAL OF AGENDA

M/Poulson-S/Lucas moved to approve the agenda with New Business first. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

a. November 13, 2024

M/Poulson-S/Fiorino moved to approve the November 13, 2024 meeting minutes. Motion passed 4-0 by voice vote.

IV. GUEST &/OR PERSONS TO BE HEARD

Under persons to be heard, Anne Pollnow reported on the stonework and other repairs conducted by a Pennsylvania stoneworker at Saint Peter's Episcopal Church over the summer, as well as the addition of the Sitka Woman's Club cottage on the corner of Maksoutoff Street to the National Register of Historic Places. She also requested updates to the seaplane base project at the end of Seward Avenue.

Commission discussion following Pollnow's report included Lucas saying she wanted to alert the body to the possibility of demolition of the old SEARHC hospital building, which Poulson noted is eligible for listing on NRHP. Lucas also requested staff look into city ordinances associated with the commission to bring to the January 8, 2025 meeting.

V. REPORTS & CORRESPONDENCE

Davis introduced the commission to Ariadne Will, who was hired to fill the vacant Planner I position and reminded the body that there was an open seat on the commission.

b. Letter of Support for Sitka Maritime Heritage Society

Letter of support was signed and mailed to the Sitka Maritime Heritage Society.

VI. OLD BUSINESS

c. Historic Preservation Plan

The commission reviewed the draft Historic Preservation Plan and directed staff to continue with updates to the plan, including implementing themes related to Sitka eras, indexing the appendices, and adding the Sitka Woman's Club building to the list of Sitka sites listed on the NRHP. Lucas asked staff to locate all past city ordinances involving the Historic Preservation Plan.

d. Memorial and naming policy

Staff found the old memorial and naming policies in the appendices for the draft of the Historic Preservation Plan. Chair Littlefield said she, Brady-Howard, and Fiorino would meet before the next meeting to discuss the policy and propose updates.

M/Lucas-S/Poulson moved to table further discussion of the memorial and naming policy until the January 8, 2025 meeting. Motion passed 4-0 by voice vote.

VII. NEW BUSINESS

e. Sitka Seawalk Project Phase 2

State of Alaska DOT Environmental Tribal Coordinator Mary Ann Sweeney presented the commission with information on DOT's compliance with Section 106 requirements. This included presentation of new information regarding a cultural site to be adversely impacted by the second phase of the Seawalk project. Sweeney said the site would be minimally disturbed by rip rap placed at the south side of the Sitka arm of the O'Connell Bridge.

Commissioners asked Sweeney to review the project's effect on the houses on Maksoutoff Street. Sweeney said that DOT was only required to examine the project's impacts on the uphill properties, excluding the downhill properties on Maksoutoff Street. Sweeney would invite commissioners to the MOA drafting meeting.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm Harrigan Centennial Hall) Wednesday, January 8, 2024 – Regular Monthly Meeting

IX. ADJOURNMENT

Chair Littlefield, hearing no objection, adjourned the meeting at 7:48 p.m.

Rebecca Poulson 107 Jeff Davis Street Sitka, Alaska 99835 907 738-7448 rebecca_poulson@hotmail.com theoutercoast.com

December 31 2024

City and Borough of Sitka Historic Preservation Commission 100 Lincoln Street Sitka, Alaska 99835

Dear Chairman Littlefield and Members of the Sitka Historic Preservation Commission:

The Historic Preservation Commission has put a great deal of work into Sitka's Historic Preservation Plan, but over the years, errors of fact have crept in, as well as problems with organization. I'd like to help, as an editor, to get this document that last little bit it needs to be ready for adoption and implementation. I'd like to offer, as a volunteer, to edit the Sitka Historic Preservation Plan draft, to retain the substance of the plan while making corrections of fact and to organize it so that it is clearer and more useful.

Because it is a planning document, a community Historic Preservation Plan starts with community involvement, bringing together stakeholders to share information about historic preservation and to get the community's priorities. This was done back in 2009 or 2010, but because it was so long ago, I'd like to suggest to the Commission that once the plan is where you want it, hold a public open house to share the plan--especially the recommendations and goals that are the heart of the plan--and get comments from the public about those goals. Then, the Historic Preservation Commission could adjust the goals if warranted, before sending the plan to the Assembly for adoption, so that this plan represents the needs and desires of Sitkans.

Public engagement with the process of developing the plan can be just as important as the end result because it raises awareness of a community's historic and cultural resources, and informs the public about historic preservation, and why it's important to protect our community's historic resources.

The plan has solid material, and this edit would not change the content or purpose but would organize it and correct errors. It would also add a list of historic contexts, which the Commission has already requested be added to the plan. These group historic or cultural resources with a particular theme, place, and time, such as Russian Colonial Sitka 1799-1867, or World War II Military in Sitka, 1939-1945, so that resources can be evaluated together in historical context. This is a critical element of a community historic preservation plan.

I am qualified to do this work under the Secretary of the Interior's Professional Qualification Standards as a Historian. I have been involved in historic preservation on a professional level, mainly in applying for and implementing historic preservation grants, for almost 20 years. I'm on the boards of the Alaska Historical Society and the Sitka Maritime Heritage Society and am a member of the Alaska Historical Commission.

I don't need any more volunteer projects, but I believe in the importance of historic preservation and want to support the work of this hard-working commission. I would like to contribute my skills and experience towards the completion of this plan, which I believe will raise awareness of historic preservation in Sitka and be a useful tool to make our town's future brighter.

Thank you for your consideration,

The Pol-

Rebecca Poulson



1 Fenn Street, Suite 201 Pittsfield, MA 01201 413.442.1521 www.berkshireplanning.org



What is an Historic Preservation Plan?

An historic preservation plan offers a comprehensive understanding of the historic and cultural resources found in a community, with an analysis of current preservation issues and a vision for the future. The overall goal of a historic preservation plan is to find ways for the community to grow and prosper while still maintaining a visible, tangible connection to the past. Historic resources are not limited to buildings. A preservation plan considers all types of historic resources, which might include agricultural fields, parks, archaeological sites, bridges, structures, stonewalls, burial grounds as well as many others.

Identifying and documenting historic resources is the foundation of historic preservation planning. Systematically identifying, documenting, and describing historic resources is known as historic property survey. A primary element of an historic preservation plan is reviewing the current survey and developing recommendations for additional survey that is needed.

Other sections of an historic preservation plan often include an analysis of state and national designations, preservation bylaws and ordinances such as local historic districts and demolition delay, and public awareness and the stewardship of municipally owned historic properties. In each chapter, an examination of the preservation issues is followed by recommendations. The Action Plan, at the end of the plan, prioritizes recommendations and designates a board, department, organization, or official that will lead implementation.

Benefits of an Historic Preservation Plan

A preservation plan helps the community come together with a shared vision for what makes their community a special place. By creating a plan and being proactive, the preservation of unique and significant historic resources moves forward.

Historic Preservation Plans in Berkshire County

The town of Lenox completed their historic preservation plan in 2018. This plan was partially funded by a matching grant from the Massachusetts Historical Commission, through the Survey and Planning Grant Program.

BRPC PROGRAM

Community Planning Program berkshireplanning.org/programs

Preparing an Historic Preservation Plan

the local historical commission is the municipal responsible board community-wide historic preservation planning, much of the content relates to the local historical commission. However. an historic preservation plan should bring a wide range of stakeholders together to discuss concerns, ideas, and recommendations. As with any community planning project, historic



As part of implementing recommendations within their historic preservation plan, the Lenox Village Historic District was listed on the National Register of Historic Places in 2022.

preservation plan must have a vigorous public outreach process that reaches a wide range of participants.

Within municipal government, stakeholders include elected officials as well as most municipal boards and commissions, such as the planning board. Since zoning is notable for its effect on historic resources, both positive and negative, the input of the planning board is especially needed. Neighborhood groups, the chamber of commerce, real estate professionals, contractors, developers, public and private schools, and environmental organizations are just some of the stakeholders to include.

A historic preservation plan can take many different forms. Unlike a Comprehensive Plan or Open Space and Recreation Plan, there are no state requirements for what must be included within a historic preservation plan. The plan can be designed based on the needs of the local community at that point in time. Sometimes, a historic preservation plan is incorporated into the comprehensive plan for the community. Other times, it remains a stand-alone community planning document. Either way, the historic preservation plan should be well integrated into the overall planning of the community.

Some commissions have hired a consultant to prepare a detailed municipal preservation plan. Other commissions simply prepare their own plan of action for the coming year. For more information or samples historic preservation plans, contact Massachusetts Historical Commission.

Typical Sections within an Historic Preservation Plan

- Executive Summary
- The Purpose of the Plan
- The Planning Process to Prepare the Plan
- Historic Preservation
 Resources and Tools
- Historic Context of the Community
- History of Historic
 Preservation Planning in the
 Community
- Identification & Documentation of Historic Resources
- The National Register of Historic Places
- Local and State Designations
- Overall Status of Historic Resources
- Analysis of the Historic Preservation Bylaw or Ordinance(s)
- Analysis of the Historical Commission
- Incentives and Benefits
- Preservation Partners and Stakeholders
- Public Awareness and Attitudes
- Municipal Policy,
 Management and Capital
 Improvements
- Recommendations
- Action Plan

CLG GRANT APPLICATION

Office of History & Archaeology Alaska Department of Natural Resources 550 West 7th Avenue, Suite 1310 Anchorage, Alaska 99501

FY24 Historic Preservation Fund: Grants for Certified Local Governments

Deadline: Applications are due by 3:00 pm on Friday, February 7, 2025

The Certified Local Government (CLG) listed below is applying for a reimbursable 60-40 matching grant from the National Park Service, Historic Preservation Fund (HPF), administered through the State of Alaska, Office of History and Archaeology.

CLG Name:	
Project Title: Japonski Island Boat	house: Siding, Accessibility, Insulation
Federal Tax Identification Number:	
UEI: VCU	JST:
Type of CLG Grant Project: (Check pro	ject type below, as applicable)
☐ Survey ☐ Inventory ☐ National Register Nomination ☐ Historic Preservation Planning	Public Preservation Education Predevelopment Development (See additional requirements on Page 14)
Budget Summary. Federal Award Requ	uest: \$
a. Total Project Cost (TPC)	\$
b. Federal Share (60%)c. Sponsor Share (40%)	\$ \$
Source of applicant (sponsor) share: (Us a. Cash b. In-kind Goods and Services c. Donated Goods and Services	se figures from "Sources" box on budget form) \$ \$ \$ \$
Name, title and contact information for t	the following:
·	eter Sherman

HPF Grant Application for CLGs 1 Rev: Nov 2024

Preservation Commission Chair:			
Mailing Address:			
Telephone:			
E-mail Address:			
CLG Contact:			
Mailing Address:			
T. 1. 1			
Telephone:			
E-mail Address:			
Signature: Authorized Local Govern	ment Official	Date	
Name and Title (Print or Type)			
rvaine and Title (Tillit of Type)			
Community Name			

Willingness to Comply with Grant Requirements

- 1. I understand that this is a 60-40 matching grant program from the National Park Service Historic Preservation Fund (HPF), administered by the State of Alaska Department of Natural Resources, Office of History and Archaeology.
- 2. If awarded an HPF grant, I understand that it is my responsibility to comply with all pertinent State and Federal regulations, the State-Local Grant Agreement, and requirements outlined in the *Historic Preservation Fund: Certified Local Government Grants Manual*. Federal requirements may include but are not limited to the following: Section 106 and Section 110, National Historic Preservation Act (54 USC 306108); Americans with Disabilities Act; Architectural Barriers Act; National Environmental Policy Act; 2 CFR 200; and Build America, Buy America (also known as the Infrastructure Investment and Jobs Act), P.L. 117-58, Section 70914.
- 3. Should this project be awarded, I understand that project records are subject to audit after project completion, and that if such an audit questions expenditures for which I have been reimbursed I will return an amount equal to the questioned expenditures.
- 4. I understand that no grant exists until the State Historic Preservation Officer (SHPO) signs the State-Local Grant Agreement, even if the Alaska Historical Commission recommends funds for my project. Any funds expended before the performance period specified on the fully executed grant agreement or before obtaining the SHPO's signature may not be reimbursed without specific approval.

5.	I understand that this is a reimbursable grant program. It is my responsibility to front costs, then seek reimbursement from the Office of History and Archaeology.			
Sig	nature: Authorized Local Government Official	Date		

Name and Title (Print or Type)

CLG GRANT APPLICATION: FY24

CLG: City & Borough of Sitka

Project Name: Japonski Island Boathouse - Continued Restoration,

PROJECT INFORMATION

- **1. PROJECT DESCRIPTION** *If needed, use continuation pages provided at the end of this document. Please limit length to 2,000 word count.*
 - a. Provide a brief introduction to your project including the aim, scope, and significance of the project to your community.

The Japonski Island Boathouse was built for the US Navy in 1941 and is part of the Sitka Naval Operating Base and US Coast Defenses National Historic Landmark. The property is owned by the City and Borough of Sitka and under long-term lease to the Sitka Maritime Heritage Society which is rehabilitating the building for public use as a working Maritime Heritage Center and strengthen our local historic preservation program.

This project has several concurrent parts where each part (where required) will follow the design documents by NorthWind Architects of Juneau. The design is to federal Historic Preservation standards and the Secretary of the Interior's Standards for the Treatment of Historic Properties, under the Standards for Rehabilitation, and were approved by Alaska's State Historic Preservation Office.

The first part of the project is to purchase and install aluminum handrails as required for all existing exterior decks, ramps, and steps. This is an important step to meet City building codes and make the building open and accessible to the community and visiting members of the public alike,.

Next, we'll construct the catwalk that spans the width of the northern wall of marine ways wall (between the workshop and exhibit room), the stairs down into the marine ways, and create a door and doorway from the catwalk into the exhibit room. This will allow visitors to the Maritime Heritage Center to more easily tour the facility as well as gain a sense of the large enclosed interior space of the historic marine ways

The third part would be to rehang and trim the two exterior doors on the eastern (exhibit room) side of the boathouse and install emergency "push/panic" bar exit devices on the interior side of both doors.

The fourth part would be to finish adding shiplap boards to all unfinished sections of the exterior walls (including areas that are under the eaves and gable end of the boathouse), apply a coat of primer paint where needed followed, then apply a final coat of exterior paint where needed on the new sections as well as the entire boathouse.

The fifth part is for 20 cubic yards of D1 gravel to be delivered and spread around the perimeter of the boathouse where needed so as to bring the surrounding grade up to the existing concrete pads primarily along the eastern and northern sides of the boathouse. Currently, the height discrepancy between the concrete pads and walkways and the surrounding ground is several inches and constitutes a tripping hazard as well as an impediment for wheelchair access. Excess gravel will be used to fill in existing low spots around the entire grounds of the Maritime Heritage Center so as to provide a safe, even, and level surface for all who visit the Maritime Heritage Center.

The sixth part would focus on adding insulation underneath the workshop, exhibit room, and new addition to meet the City of Sitka's building codes fire suppression requirements as well as increase the energy efficiency of the boathouse rooms.

Finally, an open house will be held to show the community the work that has been done to the boathouse along with a presentation of how Sitka's maritime and WWII history fits into the narrative of the United States history per the semi quincentennial of the United States and the restoration and conversion of the Japonski Island Boathouse into a Maritime Heritage Center. The center, once complete, will become an important community resource and educational component to locals and visitors from around the world as well.

HPF Grant Application for CLGs 1 Rev: Nov 2024

b. List any previous HPF grants this project has received. (Cite HPF number and grant name.)

FY 2024: Japonski Island Boathouse, Fire Suppression (Phase II), Windows & Insulation, & Interior of Restroom) Grant # 23011

FY 2023: Sitka Japonski Island Boathouse, Walls & Accesible Restroom HPF/CLG Grant # 22004

FY 2021: Japonski Island Boathouse Timbers, Grant #21007

FY2019: Japonski Island Boathouse, NE Wall & Entry Addition Exterior Grant #19007

FY2018: Japonski Island Boathouse, Southwest Wall, Grant #ST-18-3

FY2017: Japonski Island Boathouse Wall, Foundation, Utility Rehabilitation, Grant #17004

FY2015: Japonski Island Boathouse Door Rehabilitation, Grant #15015

FY2014: Japonski Island Marine Ways. City and Borough of Sitka, Grant #14607 Restoring all of the building's windows and for electrical wiring by a contractor.

FY2005: Japonski Island Boathouse, Grant #05454. Foundation repair, artifact inventory and storage

FY2004: Japonski Island Boathouse Rehabilitation, Phase II, Grant #03428 Secure and paint building, clear site, install project sign.

FY2003: Japonski Island Boathouse Design, Grant #03410 Structural survey and hazardous materials survey

c. Briefly describe the relationship of this project to past, present, or future preservation work. *1,500 word limit.*

This project is the continuation of the ongoing rehabilitation and adaptive reuse project of the Japonski Island Boathouse into a dynamic "Maritime Heritage Center." It will utilize the same SHPO-approved design documents used in previous projects and that will be used in future work, and continues the practice of engaging and educating the local community.

Over the years we have stabilized the Boathouse, restored the foundation, replaced the roof, and inventoried the building's contents. Historic windows have been restored, power, heat, and lighting has been added to the main workshop wing. Historic doors have been repaired, a small outbuilding was moved away from the main structure, the gable wall was repaired, and the existing winch shed was documented and removed. The main areas of the eastern, western and southwestern walls have also now been rehabilitated.

We also built the new addition to the building that includes a main/visitor restroom and utility bathroom. The interior of the addition now has new flooring, windows, and entrance way door, and has been wired, insulated, and the bathroom partially plumbed, and the walls sided with both sheetrock and shiplap boards.

New exterior ADA compliant decks and ramps have been built on the northern and eastern sides of the boathouse and all the materials for a sprinkler system that will cover the entire boathouse have been purchased and are ready to be installed.

This proposed project will help bring us continue the necessary rehabilitation work and bring us into compliance with City building codes. It also connects to the future work of complete repair and upgrading the building envelope, and the goal of completing the rehabilitation of the Boathouse and converting it into a Maritime Heritage Center for public use and education. The project is the next step in the overall Japonski Island Boathouse rehabilitation project, bringing the building into use as part of Sitka's historic and cultural history and infrastructure, and providing ongoing education and activities for visitors from around the world and community residents alike... especially for the youth of our community.

2. PRESERVATION OBJECTIVES

How does the project relate to annual CLG grant priorities established for this fiscal year? (Cite relevant grant priorities and explain how each relates to your project.) 500 word limit.

а.

This project relates to three of the six annual CLG grant priorities. These being:

- (#2) Projects that address the rehabilitation of historic properties and leverage funds and resources. Restoring and preserving defining elements of historic properties and addressing their sustainability are encouraged. This project is rehabilitating a historic property, leveraging volunteer labor.
- (#5) Projects that encourage historic preservation at the local level by supporting heritage and cultural tourism programs and other preservation efforts that use historic properties to stimulate economic incentives and community revitalization. Priority is given to projects that promote heritage tourism via surveys, inventories, preservation planning, development of historic contexts, national register nominations, education and interpretive materials, and predevelopment/development projects. This project is high profile, in downtown Sitka, and the building will be a cultural and heritage center.
- (#6) Historic preservation projects that address the 250th anniversary of the Declaration of Independence (2026) are a priority. The nation's semiquincentennial is an opportunity for all Alaskans to commemorate and learn how the 49th state has shaped American history. Suggested are projects that emphasize the historic preservation of properties, including National Register nominations, while reflecting the America 250 commemoration theme, The Power of Place.

The culminating open house will not only show the work and demonstrate historic preservation principles, there will be a history presentation on how Sitka's maritime and WWII history fits into the larger narrative of the history of the United States.

b. How does the project relate to the goals and objectives of the <u>State Historic Preservation Plan</u>. (Cite relevant goals and objectives and how your project would further them.)

1,000 word limit.

In accordance with the issues and goals of the State Historic Preservation Plan (as outlined on page 22 of the plan), this project:

- Increases the knowledge and understanding of Alaska's heritage and historic preservation.
- Preserves and protects Alaska's cultural resources.
- Increases awareness of the environmental, social, and economic benefits of historic preservation.
- Strengthens local preservation efforts.

This project will not only preserve a historic building, it will also publicize and present to the public information about the goals and methods of historic preservation, especially in relation to our community's history, and the development of culture and heritage tourism, and the use of the Secretary of the Interior's Standards for the Treatment of Historic Properties.

c. Describe how the project meets an identified historic preservation priority of your community. Does the project contribute to the implementation of your local historic preservation plan? If so, how? 1,000 word limit.

Sitka Comprehensive Plan 2030 - Historic, Cultural and Arts Resources Goal: Celebrate Sitka's historic, cultural, and art resources, which are: Ethnically, religiously, and racially diverse, Highly valued and essential to defining Sitka and local quality of life, Integral to the economic base of the community.

The rehabilitation and re-use of the Japonski Island Boathouse is a celebration of Sitka's diverse maritime heritage and our unique local history, which is a defining part of our local culture. The Boathouse is an iconic structure on the Japonski Island shoreline. It has played a role in multiple defining eras of Sitka's history, beginning with the Sitka Naval Operating Base and later as the repair facility for Sitka's fleet of Shore Boats. Its multilayered history reflects the development of contemporary Sitka's population, economy, and culture.

This project will contribute to its preservation and eventual re-use for future generations. Moreover, its re-use as a maritime heritage center will contribute to the economic vitality of our community as a visitor facility.

- 3. PROJECT PERSONNEL- The Project Manager (PM) must have proven experience working on historic preservation projects. If the project is a survey, inventory, or National Register nomination, the PM must meet the professional qualification standards in 36 CFR 61. If not identified in this application, the Office of History and Archaeology must review selection of Project Manager prior to finalization of the contract with the individual.
 - a. Note who will act as Project Manager (PM). Attach the PM's résumé showing past experience working on preservation projects. List any previous HPF Projects the PM has worked on. (If planning to contract with PM after grant is awarded, outline the job qualifications that will be required.) 1,000 word limit.

Project Manager Rebecca Poulson, Board Member of the Sitka Maritime Heritage Society, has over two decades of experience in historic preservation. She is qualified as a Historian under the Professional Qualification Standards, with substantial original research in the the history of the Sheldon Jackson School. Historic Preservation Fund projects include:

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HPF Grant #2204 Japonski Island Boathouse, Walls & Accessible Restroom
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HPF Grant #21006 Fraser Hall Heating System Design

HPF Grant #21007 Japonski Island Boathouse Timbers

HPF Grant #19007 Japonski Island Boathouse, NE Wall & Entry Addition Exterior

HPF Grant #ST-18-3 Japonski Island Boathouse, Southwest Wall,

HPF Grant #17004 Japonski Island Boathouse Wall, Foundation, Utility Rehabilitation

HPF Grant #15015 Japonski Island Boathouse Door Rehabilitation.

HPF Grant #14607 Japonski Island Marine Ways. City and Borough of Sitka,

Restoring all of the building's windows and for electrical wiring by a contractor.

HPF Grant #05454 Japonski Island Boathouse, Foundation repair, artifact inventory and storage

HPF Grant #03428 Japonski Island Boathouse Rehabilitation, Phase II, Secure & paint building, install project sign.

HPF Grant #03410 Japonski Island Boathouse Design, Structural survey and hazardous materials survey

HPF Grant # 19018 Fraser Hall Wiring

HPF Grant # 18015 Sheldon Jackson School. Power Plant and Laundry

HPF Grant # 18023 Fraser Hall Classroom Rehabilitation

HPF Grant # 18003 Fraser Hall Exterior Walls and Entry Restoration, Sheldon Jackson School

HPF grant # 16013 Fraser Hall Façade, Sheldon Jackson School

HPF grant # 16003 Whitmore Hall Façade, Sheldon Jackson School

HPF Grant #14608 North Pacific Hall Façade Restoration

HPF Grant #12563 Fenestration: North Pacific Hall, Sheldon Jackson Campus

b. Identify the local government personnel who will act as Grants Manager for the project.

The Grants Manager will be Peter Sherman, Grants Accountant for the City and Borough of Sitka, who will review and submit quarterly reports on behalf of the SMHS.

c. Describe the local historic preservation commission's role in the project. Attach a resolution from the commission supporting the project. 300 word limit.

Over several decades, and throughout this entire project, the City's Historic Preservation Commission (HPC) has been a major supporter of this project. We work with them on a regular basis to keep them informed of our progress and that we're still meeting all local, state, and federal requirements for historic restoration & rehabilitation projects.

In recent informal discussions with members of the HPC it is understood that they will formally recommend this project to the City and Borough of Sitka at the next monthly meeting. Said resolution will be forthcoming after their next meeting in January, 2025.

The HPC will continue to be kept updated with reports at its monthly meetings, and will be invited to the open house.

d. Identify volunteer personnel and their tasks. 300 word limit.

The Executive Director of the Sitka Maritime Heritage Society (Keith Nyitray), will plan for the various projects, order materials, keep track of and pay for purchases, keep a record of all in-kind donations and volunteer labor, and in general facilitate all work by the volunteers. The Executive Director (with assistance from the Board of Directors) will also set up and advertise events (volunteer work parties, open houses, and history presentations) as well as publicize the project online, via local media, and on social media as needed.

Besides having a strong and dedicated pool of talented volunteers that include professional carpenters, woodworkers, & painters, we also have a diverse pool of both community and college volunteers that help out with any and all tasks needed. These volunteers will attach the required handrails to the decks, ramps, & walls as needed, pour concrete for, and build, the catwalk in the marine ways, make the doorway and door into the exhibit, place the insulation underneath the boathouse, and make, sand, prime, paint and hand the needed exterior siding, and assist with all other projects under this grant.

Our dedicated volunteer woodworkers and carpenters include, but are not limited to: Richard Doland, Rebecca Poulson, Joe D'Arenzio, Terry Perensovich, Greg Watchers, & Stan Barge. These individuals constitute the "core" group of our professional volunteers and most have been volunteering for year after year.

e. Identify any additional contractors to be used and expected duties. Attach résumés for all qualified historic preservation professionals working on the project.

No contractors will be used for this project. All labor will be done by volunteers.

- **4. WORK PLAN**. Thoroughly address all items necessary for your project type. See <u>Writing a Successful CLG Application</u> for more detail. Use continuation sheets if needed. 1,000 word limit.
 - a. Explain how the project will be undertaken.

The Japonski Island Boathouse was built for the US Navy in 1941 and is part of the Sitka Naval Operating Base and US Coast Defenses National Historic Landmark. The property is owned by the City and Borough of Sitka and under long-term lease to the Sitka Maritime Heritage Society which is rehabilitating the building for public use as a working maritime heritage center.

This project uses approved full design documents by NorthWind Architects of Juneau. The design is to federal Historic Preservation standards and the Secretary of the Interior's Secretary of the Interior's Standards for the Treatment of Historic Properties, under the Standards for Rehabilitation, and were approved by Alaska's State Historic Preservation Office (SHPO).

To achieve the goals of this project SMHS will hold weekly volunteer work parties from 9:00 till noon (or later as needed) on every Saturday throughout the year with exceptions for holidays and very inclement weather. Work parties will also occasionally be held during the weekdays when students from the local "Outer Coast College" volunteer to help out as part of their community service obligations.

On award of the grant, SMHS submit the project to the State Historic Preservation Officer for review per Section 106 of the NHPA. The property currently has a 17 year historic preservation covenant as signed and registered by the City & Borough of Sitka and SHPO.

Also upon award of the grant the first order of business will be to apply to the City & Borough for any and all necessary building permits and then begin ordering the materials for the exterior siding. As the grant will (hopefully) come through at the start of the 2025 summer season and the weather is more clement, our priority will focus on working on the exterior of the boathouse, mainly making and installing the siding under the eaves and gable end of the boathouse. Because weather is always an important factor when working outside in SE Alaska, the priming and painting those boards and other external walls of the boathouse will also be a priority. (It should be noted that volunteers will get training in how the Secretary of the Interior's Standards for the Treatment of Historic Properties are applied in practice, along with our handout with a summary of those standards.)

Concurrently, during the Summer and into the Fall of 2025, and depending on the weather and the depth of the pool of volunteers on any given work day, insulation will be purchased as needed and volunteers will begin installing the insulation underneath the workshop, exhibit room, and new addition.

Volunteer work on constructing the catwalk and creating the doorway into the exhibit room will most likely take place during the Winter months of 2025/2026 as the construction will be in an enclosed space and out of the weather.

Work on attaching the prefabricated handrails to the decking, ramps, and stairways along with obtaining the gravel and having that spread out as needed for safer access to the boathouse will most certainly wait till the Spring/Summer of 2026.

Lastly, towards the end of the grant timeline, the SMHS will hold an open house so as to share the work done under the grant and also have a presentation on how Sitka's maritime heritage and WWII history fits into the narrative of the United States history per the semi quincentennial of the United States and the restoration, rehabilitation, and conversion of the Japonski Island Boathouse into a Maritime Heritage Center.

b.	Describe the geographic area encompassed by the proposed project. For survey, inventory, development, and National Register nomination projects, attach maps of the project area. Include the estimated number of buildings, structures, sites, square miles, etc., to be addressed. 500 word limit.
	This proposed project will take place at the Japonski Island Marine Ways, 1490 Seward Street, Sitka, Alaska. All work will take place on the building. (Map and photos attached)
c.	Cite any planning studies, condition assessments, design drawings, research reports, publications, or other sources of relevant information you plan to use for this project.
	500 word limit.
	This project will utilize design documents by NorthWind Architects of Juneau. The design is to federal Historic Preservation standards and the Secretary of the Interior's Standards for the Treatment of Historic Properties, under the Standards for Rehabilitation, reviewed by the National Park Service, and were approved by Alaska's State Historic Preservation Office.

Rev: Nov 2024

d. Provide a work schedule showing months, expected activities, and benchmarks to achieve throughout the grant period of performance. *500 word limit*.

Work Schedule:

Upon award of the grant, we will do the Section 106 request and apply for any necessary building permits from the City & Borough of Sitka.

May/June 2025 (Grant executed?): Ordering lumber and materials needed to install the exterior siding under the eaves and gable end of the boathouse.

June 2025 - September 2025: In weekly work parties, volunteers will "rabbit" purchased lumber to make the needed shiplap boards for the exterior siding. These boards will then be sanded, primed, painted, and attached to the boathouse where needed.

June 2025 - December 2025: Purchase needed insulation and, during weekly work parties when enough help is available, volunteers will begin installing the insulation underneath the workshop, exhibit room, and new addition.

September 2025 - May 2026 - Somewhere during this timeframe (depending on finances and volunteer pool) the materials needed to construct the marine ways catwalk will be purchased and, during weekly work parties, volunteers will begin pouring the concrete footings and then build the actual catwalk.

May 2026 - September 2026 - Install the purchased handrails and obtain the 20 cubic yards of gravel to spread out, level the yard, and create a safer access to all portions of the rehabilitated historic boathosue.

Before the required completion of work in September 2026 we will hold a public open house and presentation showcasing the work done via the grant and conduct a presentation on how Sitka's maritime and WWII history fit into the narrative of preserving this national historic landmark.

5. FINAL PRODUCTS

a. Describe publications, workshops, audio-visual materials, reports, websites, brochures, survey materials, nominations, interpretive signs, etc., that will be produced as part of the proposed project. Identify the intended audience and where the public will be able to access these materials. Describe how you will inform your community about the project. 1,000 word limit.

The main exterior visual product(s) will be the installation of the handrails on all the decks, ramps, and stairways along with the last of the shiplap boards to be installed on the exterior of the boathouse under the northern gabkle end and east and west roof eaves. It should be noted that the boathouse is visually prominent from the O'Connell bridge and from across the Channel in downtown Sitka.

The other main product will be the insulating of all the floors of the boathouse which will help us meet the City's building codes as well as improving the energy efficiency of the rehabilitated Japonski Island Boathouse.

The work, and especially the volunteer work parties, will be promoted on the SMHS website, in social media, and in the newspaper and radio announcements. In adition, a Fall newsletter will be created and distributed to all members and business sponsors as well as being posted and archived on our website.

Another product will be a presentation at our annual meeting in the Spring of 2026. The presentation will go over the prior year's achievements as well hold a panel discussion on particular aspect of Sitka's maritime heritage and history. The presentation will be recorded and placed on the SMHS website/YouTube channel. This will also be available on the SMHS website.

The intended audience is mainly the residents of Sitka, Alaska, especially young people who will be able to attend workshops and events in the building, with this work. The audience is also visitors to Sitka (Sitka saw over 550,000 cruise ship visitors in 2024), and a world-wide audience through the web.

6. ADDITIONAL INFORMATION

a. Attach letters of commitment and support, <u>as appropriate</u>, from teachers, historical societies, museums, Native groups, and others. (*Note attachments below.*)

None at this time

b. Attach other relevant information, such as links to pertinent websites and copies of photographs. 5 *image limit*. Please do not include reports. (*Note attachments below*.)

SMHS Website - sitkamaritime.org

Photograps are in attachement

7. BUDGET: Maximum Federal Requests are \$50,000 for Development projects; \$25,000 for other Project Categories.

Your budget submittal shall consist of one narrative and two tables. *Use fillable Excel worksheet or submit similar budget tables, and complete the narrative portion below for this Budget section.*

- a. Budget Summary table identifying planned cost share of 60% federal and 40% match
- b. *Matching Share* table showing sources of match.
- c. Budget Narrative explaining costs in detail and describing how costs were calculated.

BUDGET NARRATIVE: Describe activities to be performed under Personal Services, Contractual Services, Supplies/Materials, Travel, and Other cost categories.

a. Personal Services: describe work each position/person will perform for the proposed project. *1,000 word limit*.

See attached budget summary and matching share table.

The executive director of the Sitka Maritime Heritage Society will plan, order materials and in general facilitate and keep record of all work by volunteers. He will also carry out all grant requirements (reports, requesting Section 106 approval, etc.)

Volunteers will install handrails, door hardware, mix & pour concrete, build catwalk, create doorway, install door, rabbit & sand lumber to finish exterior siding/trim, spread gravel, insulate underneath the boathouse, prime & paint exterior, & general labor as needed. Total volunteer time is estimated to be ± 800 hours.

In accordance with the 2024 Alaska/Federal minimum rate for "in-kind" volunteer labor contributions, basic volunteer construction labor will be valued at will be \$35.51 per hour. For more skilled carpenters and woodworkers their "in-kind" volunteer labor contributions will be valued at \$45.00 per hour, and for a licensed contractor who volunteers their time on the project their "in-kind" volunteer labor contributions will be valued at \$80.00 per hour. All together, the combined "in-kind" labor contributions is expected to meet, or exceed a total of \$31,300.

11

b.	Contractual Services: List contractor name(s), if known. Describe work each will perform. 500 word limit.
	No contractors will be needed for this project.
c.	Supplies/Materials: Describe types of materials and/or supplies required for this project, how they relate to the project, estimated quantities, etc. 500 word limit.
	 Prefabricated Aluminum handrails purchased from a local business for decks, ramps, & stairs to meet City building codes Lumber for marine ways catwalk - 4x4x12 posts, 2x8x10 boards for joists, 2x6x10 boards for decking to provide access between rooms Concrete - to make footings for the posts for the marine ways catwalk Bales of R23 rockwool to insulate underneath the workshop, exhibit room, and new addition Simpson ties - to hold the underfloor insulation in place Gravel to improve access to the facility and reduce any hazardous height discrepancies Paint & painting supplies to prime & paint new shiplap boards and exterior of fcility where needed Panic bars and misc. hardware for exterior doors on the exhibit wing of the boathouse Miscellaneous supplies - saw blades,nails, screws, drill bits, concrete bolts, etc.
d.	Travel: Identify who will be traveling, how many trips are anticipated, trip purpose, and destination. 500 word limit.
	No travel will be necessary.

- e. Other: Identify other costs which do not fall into one of the above categories. Explain purpose and relevance to this proposed project. *500 word limit*.
 - Advertising: \$400 (publicize events, print fliers, create mailers, postage)
 - City Building Permits: \$1,200 (estimated costs for all permits)

Applicant, has your entity...

- City Grant Management Fee: \$4,250 (based on prior 8.5% rate for city grant management)
- Equipment Rentals: \$1,400 (concrete mixer, backhoe/skid steer)

CHECKLIST

maintained current certification under the Certified Local Government program?
signed and dated this application?
signed the form titled: Willingness to Comply with Grant Requirements?
provided the information requested on each page of the application package?
included a public outreach component?
attached maps showing location of project?
attached photographs or clear photocopies showing overall character of properties for survey,
inventory, National Register nomination, pre-development and development projects?
attached letters of support from the community and, if needed, property owners?
attached a resolution supporting this proposal (or indicate you've requested one prior to the
Alaska Historical Commission meeting to recommend awards)?
explained historic preservation commission involvement in the project, and addressed its role in
the review process?
checked your budget for accuracy?
Development projects: Have you included additional information described on page 14?

Deadline: Applications are due 3:00 pm on Friday, February 7, 2025.

Only complete, signed, dated applications will be considered.

Submit applications and questions to the CLG Program Coordinator at maria.lewis@alaska.gov and dnr.oha@alaska.gov

Development: For development projects, additional information is needed. Provide the following items. (See OHA Application webpage for forms or examples, as needed.)

- 1. Property Name as listed in National Register of historic Places
- 2. National Register Number https://www.nps.gov/subjects/nationalregister/database-research.htm
- 3. Section 106 Review with OHA
- 4. Environmental Screening Worksheet
- 5. Owner's Consent to work on Property
- 6. Public Notice of Potential Project: Provide dates and locations of notice to the general public, affected agencies and tribes. Also provide a synopsis of any comments received.
- 7. Statement of Willingness to Execute a Covenant with OHA, if necessary

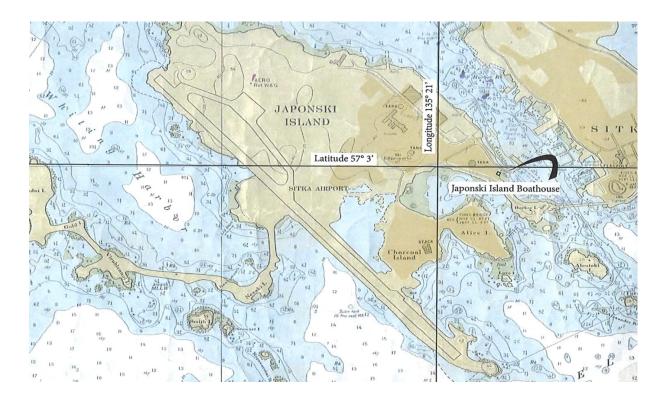
Continuation Page 1

Continuation Page 2

Bu	dget Sum	mary: CLG Grant Application				
	tal by Cost Category	Cost Category	Sp	onsor Share	F	ederal Share
	\$\$		\$	0.40	\$	0.60
\$	36,270.00	Personal Services				
		Grant Management (140 hrs @ \$35.50/hr)			\$	4,970.00
		Volunteer labor to install handrails, door hardware, mix & pour concrete, build catwalk, create doorway, install door, rabbit & sand lumber to finish exterior siding/trim, spread gravel, insulate underneath the boathouse, prime & paint exterior, & general labor as needed.	\$	31,300.00		
		Travel	\$	-	\$	-
		Contractual	\$	-	\$	-
\$	39,813.00	Supplies/Materials				
		Prefabricated aluminum handrails			\$	22,000.00
		Lumber for catwalk posts, joists, & decking (4x4's, 2x8's, 2x6's)			\$	4,000.00
		(40) 80# Bags concrete for catwalk footings			\$	800.00
		(400) sq ft cedar lumber to make shiplap boards for remaining exterior siding (under gable end and eaves)			\$	1,800.00
		(50) Bales R23 Rock Wool Insulation			\$	6,000.00
		(9) Boxes 24" Simson Ties for insulation			\$	400.00
		(20) cubic yards gravel - deliveredn, roughly spread			\$	4,000.00
		Primer, paint, clear coat, & painting supplies			\$	400.00
		Hardware for exhibit wing doors (exterior/interior)	\$	75.00		
		Misc. supplies: saw blades, nails, deck screws, drill bits, concrete bolts, PPE	\$	158.00	\$	180.00
\$	7,250.00	Other (specify)				
		Advertising	\$	400.00		
		City building permits			\$	1,200.00
		City of Sitka grant administration (prior administrative fee was 8.5% of grant)			\$	4,250.00
		Donations (equipment - skid steer)	\$	1,400.00		
\$ 8	33,333.00	Total Project Costs (TPC)	\$	33,333.00	\$	50,000.00

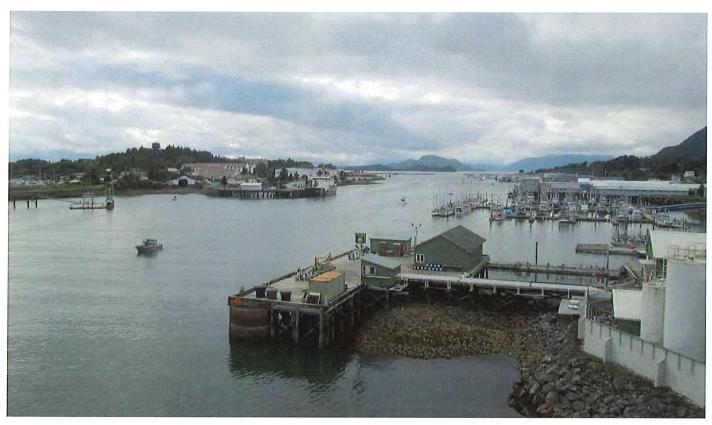
Matching Share: Sponsor's Sources of Match		
\$ 633.00	Cash Expenditures	
\$	In-kind Contributions	
\$ 31,300.00	Donations & Volunteer Time	
\$ 33,333.00	= Sponsor's 40% of TPC	

Japonski Island Boathouse: Siding, Accessibility, Insulation





Japonski Island Boathouse, Sitka, Alaska Walls and Accessible Restroom



General view, looking West from O'Connell Bridge over Sitka Channel. Downtown Sitka is on the right, on Baranof Island. The Boathouse is left of center on Japonski Island. Behind it are other buildings of the former Sitka Naval Air Station. Also in the picture are two of Sitka's harbors and the public work float (at left). 7/30/16.



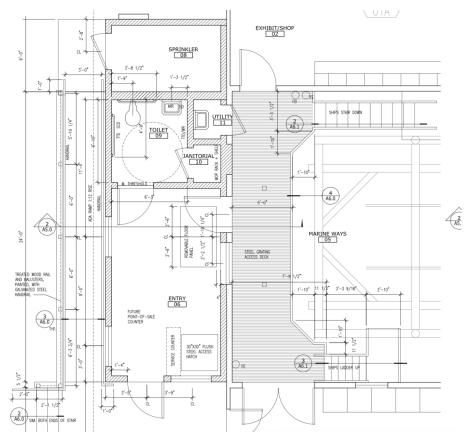
Historical view of the Japonski Island Boathouse (right of center) during World War II. View is from the top of a gravel conveyer. The causeway in the foreground is adjacent to the current bridge across the channel. Photo Sitka Historical Society, Johnson Collection.



Northwest view, Japonski Island Boathouse (2024) - looking Southeast (no siding under upper gable eaves, no handrails, uneven ground)



Northeast view, Japonski Island Boathouse (2024) - looking Southwest (no handrails on decks or ramps & several inch height discrepancy between concrete pads and surrounding yard)



Catwalk: shaded gray area



Uninsulated floor of workshop

CITY AND BOROUGH OF SITKA

RESOLUTION NO. 2022-23

A RESOLUTION BY THE CITY AND BOROUGH OF SITKA SUPPORTING SITKA MARITIME HERITAGE SOCIETY'S APPLICATION UNDER THE FY22 HISTORIC PRESERVATION FUND GRANT PROGRAM FOR CERTIFIED LOCAL GOVERNMENTS

WHEREAS, the mission of the Sitka Maritime Heritage Society is to preserve our region's rich maritime history and promote knowledge of maritime heritage and skills; and

WHEREAS, the historic Japonski Island Boathouse holds cultural significance for the community; and

WHEREAS, the Sitka Maritime Heritage Society's goal through this grant application is to continue historic restoration of the Japonski Island Boathouse which is a distinctive waterfront structure built as a part of Sitka's Naval Air Station in 1941; and

WHEREAS, the Sitka Maritime Heritage Society proposes to contribute \$33,333 of in-kind, donated, and purchased resources to the project while requesting \$50,000 from the Historic Preservation Fund for Certified Local Governments; and

WHEREAS, the Sitka Maritime Heritage Society, if awarded the grant, will be obligated to follow all applicable federal, state, and city requirements regarding procurement, entity status, and reporting. If awarded, a municipal subgrantee agreement must be signed prior to commencement of the project and an administrative fee will be charged to the grant in accordance with Finance Department policy; and

NOW, THEREFORE, BE IT RESOLVED that the Assembly of the City and Borough of Sitka hereby supports the FY22 application of the Sitka Maritime Heritage Society for a \$83,333 grant through the Historic Preservation Fund Grant program for Certified Local Governments.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 23rd day of August 2022.

Steven Eisenbeisz, Mayor

ATTEST:

Sara Peterson, MMC Municipal Clerk

1st and final reading: 8/23/2022

Sponsor: Administrator

CLG GRANT APPLICATION

Office of History & Archaeology Alaska Department of Natural Resources 550 West 7th Avenue, Suite 1310 Anchorage, Alaska 99501

FY24 Historic Preservation Fund: Grants for Certified Local Governments

Deadline: Applications are due by 3:00 pm on Friday, February 7, 2025

The Certified Local Government (CLG) listed below is applying for a reimbursable 60-40 matching grant from the National Park Service, Historic Preservation Fund (HPF), administered through the State of Alaska, Office of History and Archaeology.

CLG Name:	
Project Title:	
Federal Tax Identification Number:	
UEI: VCU	JST:
Type of CLG Grant Project: (Check pro	ject type below, as applicable)
Survey Inventory National Register Nomination Historic Preservation Planning	Public Preservation Education Predevelopment Development (See additional requirements on Page 14)
Budget Summary. Federal Award Requ	uest: \$
a. Total Project Cost (TPC)	\$
b. Federal Share (60%)c. Sponsor Share (40%)	\$ \$
`	se figures from "Sources" box on budget form) \$ \$ \$
Name, title and contact information for	the following:
Grant Manager:	
Mailing Address:	
City, State, Zip:	
Telephone:	
E-mail Address:	

HPF Grant Application for CLGs 1 Rev: Nov 2024

Preservation Commission Chair:			
Mailing Address:			
Telephone:			
E-mail Address:			
CLG Contact:			
Mailing Address:			
T. 1. 1			
Telephone:			
E-mail Address:			
Signature: Authorized Local Govern	ment Official	Date	
Name and Title (Print or Type)			
rvaine and Title (Tillit of Type)			
Community Name			

Willingness to Comply with Grant Requirements

- 1. I understand that this is a 60-40 matching grant program from the National Park Service Historic Preservation Fund (HPF), administered by the State of Alaska Department of Natural Resources, Office of History and Archaeology.
- 2. If awarded an HPF grant, I understand that it is my responsibility to comply with all pertinent State and Federal regulations, the State-Local Grant Agreement, and requirements outlined in the *Historic Preservation Fund: Certified Local Government Grants Manual*. Federal requirements may include but are not limited to the following: Section 106 and Section 110, National Historic Preservation Act (54 USC 306108); Americans with Disabilities Act; Architectural Barriers Act; National Environmental Policy Act; 2 CFR 200; and Build America, Buy America (also known as the Infrastructure Investment and Jobs Act), P.L. 117-58, Section 70914.
- 3. Should this project be awarded, I understand that project records are subject to audit after project completion, and that if such an audit questions expenditures for which I have been reimbursed I will return an amount equal to the questioned expenditures.
- 4. I understand that no grant exists until the State Historic Preservation Officer (SHPO) signs the State-Local Grant Agreement, even if the Alaska Historical Commission recommends funds for my project. Any funds expended before the performance period specified on the fully executed grant agreement or before obtaining the SHPO's signature may not be reimbursed without specific approval.

5.	I understand that this is a reimbursable grant program. It is my responsibility to front costs, then seek reimbursement from the Office of History and Archaeology.			
Sig	nature: Authorized Local Government Official	Date		

Name and Title (Print or Type)

CLG GRANT APPLICATION: FY24

U	JU

Project Name:

PROJECT INFORMATION See Writing a Successful CLG Application for more detail.

- **1. PROJECT DESCRIPTION** *If needed, use continuation pages provided at the end of this document. Please limit length to 2,000 word count.*
 - a. Provide a brief introduction to your project including the aim, scope, and significance of the project to your community.

HPF Grant Application for CLGs 1 Rev: Nov 2024

υ.	List any previous HI				
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			aroloct to nact arecor	or fulfilite preservation	MORE
С.	Briefly describe the 1,500 word limit.	relationship of this p	project to past, presen	it, or ruture preservation	WOIK.
C.	1,500 word limit.	relationship of this p	project to past, presen	it, of future preservation	WOIK.
C.	1,500 word limit.	relationship of this p	project to past, presen	it, of future preservation	WOIK.
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C.	1,500 word limit.	relationship of this p	project to past, presen	it, of future preservation	WOLK.
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C .	1,500 word limit.	relationship of this p	project to past, presen	it, of future preservation	WOIK.
C.	1,500 word limit.	relationship of this p	project to past, presen	it, of future preservation	WOIK.

2. PRESERVATION OBJECTIVES

	l.						
t	o. How does the	ne project re	late to the go	als and object	ives of the State	e Historic Preser	vation_

HPF Grant Application for CLGs 3 Rev: Nov 2024



- **3. PROJECT PERSONNEL-** The Project Manager (PM) must have proven experience working on historic preservation projects. If the project is a survey, inventory, or National Register nomination, the PM must meet the professional qualification standards in 36 CFR 61. If not identified in this application, the Office of History and Archaeology must review selection of Project Manager prior to finalization of the contract with the individual.
 - a. Note who will act as Project Manager (PM). Attach the PM's résumé showing past experience working on preservation projects. List any previous HPF Projects the PM has worked on. (If planning to contract with PM after grant is awarded, outline the job qualifications that will be required.) 1,000 word limit.

b. Identify the local government personnel who will act as Grants Manager for the project.

c.	from the commission supporting the project. 300 word limit.
d.	Identify volunteer personnel and their tasks. 300 word limit.
e.	Identify any additional contractors to be used and expected duties. Attach résumés for all qualified historic preservation professionals working on the project.

4. WORK PLAN. Thoroughly address all items necessary for your project type. See <u>Writing a Successful CLG Application</u> for more detail. Use continuation sheets if needed. 1,000 word limit. a. Explain how the project will be undertaken.

b.	Describe the geographic area encompassed by the proposed project. For survey, inventory, development, and National Register nomination projects, attach maps of the project area. Include the estimated number of buildings, structures, sites, square miles, etc., to be addressed. 500 word limit.	

c. Cite any planning studies, condition assessments, design drawings, research reports, publications, or other sources of relevant information you plan to use for this project.

500 word limit.

d.	Provide a work schedule showing months, expected activities, and benchmarks to achieve throughout the grant period of performance. 500 word limit.

5. FINAL PRODUCTS

a. Describe publications, workshops, audio-visual materials, reports, websites, brochures, survey materials, nominations, interpretive signs, etc., that will be produced as part of the proposed project. Identify the intended audience and where the public will be able to access these materials. Describe how you will inform your community about the project. *1,000 word limit*.

6. ADDITIONAL INFORMATION

a.	Attach letters of commitment and support, as appropriate, from teachers, historical societies
	museums, Native groups, and others. (Note attachments below.)

b. Attach other relevant information, such as links to pertinent websites and copies of photographs. 5 *image limit*. Please do not include reports. (*Note attachments below.*)

7. BUDGET: Maximum Federal Requests are \$50,000 for Development projects; \$25,000 for other Project Categories.

Your budget submittal shall consist of one narrative and two tables. *Use fillable Excel worksheet or submit similar budget tables, and complete the narrative portion below for this Budget section.*

- a. Budget Summary table identifying planned cost share of 60% federal and 40% match
- b. Matching Share table showing sources of match.
- c. Budget Narrative explaining costs in detail and describing how costs were calculated.

BUDGET NARRATIVE: Describe activities to be performed under Personal Services, Contractual Services, Supplies/Materials, Travel, and Other cost categories.

a. Personal Services: describe work each position/person will perform for the proposed project. *1,000 word limit*.

11

b.	Contractual Services: List contractor name(s), if known. Describe work each will perform. 500 word limit.
c.	Supplies/Materials: Describe types of materials and/or supplies required for this project, how they relate to the project, estimated quantities, etc. 500 word limit.
d.	Travel: Identify who will be traveling, how many trips are anticipated, trip purpose, and destination. <i>500 word limit</i> .

e.	Other: Identify other costs which do not fall into one of the above categories. Explain purpose and relevance to this proposed project. 500 word limit.
	CHECKLIST
Applica	nt, has your entity
	maintained current certification under the Certified Local Government program?
	signed and dated this application?
\equiv	signed the form titled: Willingness to Comply with Grant Requirements?
	provided the information requested on each page of the application package?
	included a public outreach component?
	attached maps showing location of project?
ш	attached photographs or clear photocopies showing overall character of properties for survey,
	inventory, National Register nomination, pre-development and development projects?
	attached letters of support from the community and, if needed, property owners?
	attached a resolution supporting this proposal (or indicate you've requested one prior to the
<u> </u>	Alaska Historical Commission meeting to recommend awards)?
	explained historic preservation commission involvement in the project, and addressed its role in
	the review process?
	checked your budget for accuracy?
	Development projects: Have you included additional information described on page 14?
	Deadline: Applications are due 3:00 pm on Friday, February 7, 2025.
	Only complete, signed, dated applications will be considered.
	Submit applications and questions to the CLG Program Coordinator at maria.lewis@alaska.gov and dnr.oha@alaska.gov

HPF Grant Application for CLGs 13 Rev: Nov 2024

Development: For development projects, additional information is needed. Provide the following items. (See OHA Application webpage for forms or examples, as needed.)

- 1. Property Name as listed in National Register of historic Places
- 2. National Register Number https://www.nps.gov/subjects/nationalregister/database-research.htm
- 3. Section 106 Review with OHA
- 4. Environmental Screening Worksheet
- 5. Owner's Consent to work on Property
- 6. Public Notice of Potential Project: Provide dates and locations of notice to the general public, affected agencies and tribes. Also provide a synopsis of any comments received.
- 7. Statement of Willingness to Execute a Covenant with OHA, if necessary





From: NPS WASO NRHE NR Info

NPS WASO NRHE NR Info

Subject: National Register Weekly List 10/18/2024

Date: Friday, October 18, 2024 5:49:14 AM

CAUTION: This email originated from outside the State of Alaska mail system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

WEEKLY LIST OF ACTIONS TAKEN ON PROPERTIES: 10/11/2024 THROUGH 10/17/2024

KEY: State, County, Property Name, Address/Boundary, City, Vicinity, Reference Number, NHL, Action, Date, Multiple Name

ALASKA, SITKA BOROUGH, Sitka Woman's Club Building, 300 Harbor Drive, Sitka, SG100010895, LISTED, 10/15/2024

CALIFORNIA, LOS ANGELES COUNTY, Santa Monica Civic Auditorium, 1855 Main Street, Santa Monica, SG100010919, LISTED, 10/16/2024

CALIFORNIA, SAN DIEGO COUNTY,
Heart of Bankers Hill Historic District,
Generally bounded by W. Walnut Ave (north), Redwood Canyon (south), Brant and
Curlew Streets (west), and Front Street (east),
San Diego, SG100010887,
LISTED, 10/17/2024

CALIFORNIA, VENTURA COUNTY, Scarlett Ranch, 5011 West Gonzalez Road, Oxnard vicinity, RS100010545, LISTED, 10/11/2024

CONNECTICUT, NEW LONDON COUNTY, Cedar Grove Cemetery, 638 Broad Street, New London, SG100010932, LISTED, 10/16/2024

KANSAS, FRANKLIN COUNTY,

dnr.alaska.gov



Department of Natural Resources

Anchorage, Alaska

STATE OF ALASKA

PRESS RELEASE

For Immediate Release: November 1, 2024

Beloved Sitka House Listed in National Register of Historic Places

(Sitka, AK) – A famous Southeast Alaska property has been nationally recognized for its association with U.S. women's history. The Sitka Women's Club Building was listed by the Keeper of the National Register of Historic Places in Washington, DC on October 15, 2024.

"The Sitka Women's Club building is a physical reminder of how women's rights reached the furthest corners of the United States at the beginning of the 20th century, and helped transform Sitka from a Russian colony into a modern, quintessentially American community," said **Lieutenant Governor Nancy Dahlstrom**, who serves as chair of the Alaska Historical Commission.

The historic building was constructed in 1895 by Hans Christian Pande, an immigrant from Tønsberg, Vestfold Fylke in Norway, for his daughter Ragnhild who used it initially as a hat shop. The building retains features that illustrate and convey a wood-frame Norwegian vernacular cottage. When the building was constructed, it sat alone prominently on the rocky outcropping directly on the water. Local Sitkans called the house the "Cottage by the Sea." By the turn of the 19th century, the house became the property of William Parker Mills of the W.P. Mills Company (a lumber company that made the Mills family one of the wealthiest in Southeast Alaska) and his wife Florence Edith, one of the founders of Sitka's Woman's Club who sat near the top of Sitka's social hierarchy. Through much of the 20th century, the house was an epicenter for Sitka's Progressive Era ideals such as professionalism, social clubs, women's suffrage, temperance, volunteerism, and the traditional feminism espoused by the town's pioneering upper-middle-class families.

Embedded in Sitka's social fabric, the building's historic use supported women's clubs that conducted philanthropic and community work. To honor Florence Edith Mills, her children W. P. Mills Jr. and Loretta May Mills sold her former house to the Sitka Woman's Club for \$1 in 1951. Today, the building serves as the first permanent home for the organization, representing the culmination of earlier efforts and achievements of Sitka women by the mid-20th century.

"Listing the building on the National Register is wonderful news," said **Anne Pollnow**, who submitted the nomination on behalf of the <u>Sitka Woman's Club</u>. "The Sitka Woman's Club thanks the Alaska Historical Commission and State Historic Preservation Office staff for shepherding the nomination through the process."

The <u>Alaska Historical Commission</u> considered the nomination at its meeting on Nov. 16, 2023, initiating comments from Commission members. The State Historic Preservation Office prepared the nomination package and submitted it to the Keeper on August 30, 2024.

The Department of Natural Resources' mission is to develop, conserve and maximize the use of Alaska's natural resources consistent with the public interest.

MEDIA CONTACTS

Katherine Ringsmuth, PhD, State Historian Office of History & Archaeology 907.269.8714

katie.ringsmuth@alaska.gov

Anne Elise Pollnow, Archaeologist Sitka Women's Club 907.738.0794 anne@sealevelsitka.com

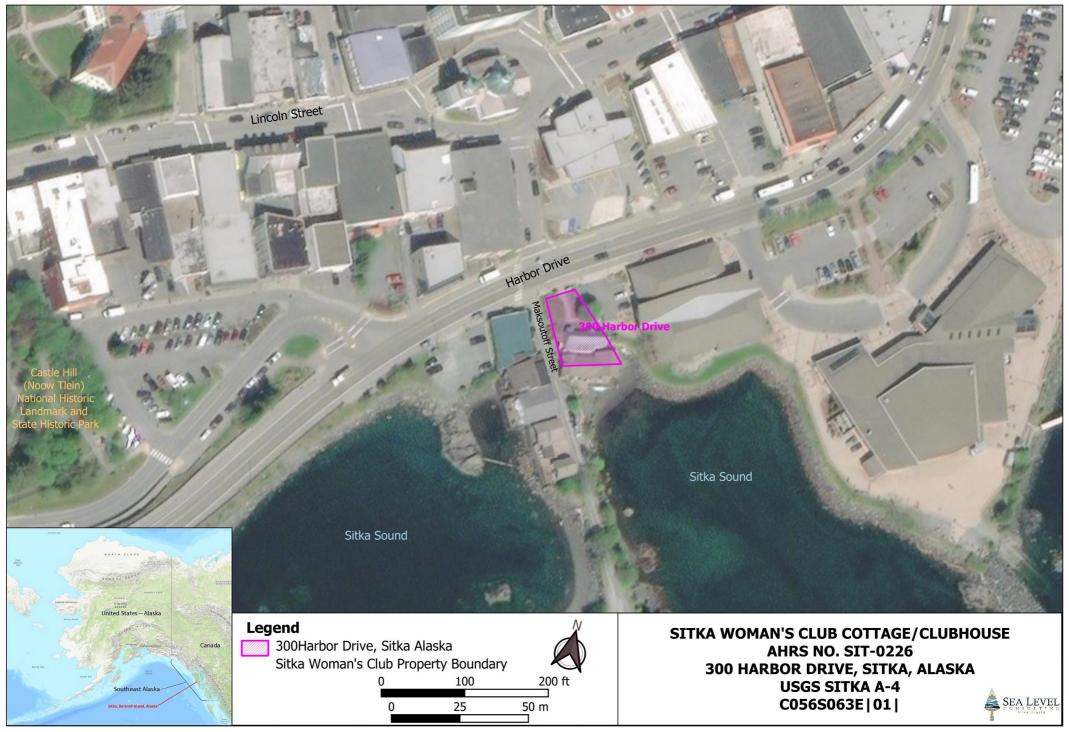
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DNR on Social Media: http://dnr.alaska.gov/commis/social media.htm

DNR Public Information Center: http://dnr.alaska.gov/commis/pic/





To: Sitka Women's Club

300 Harbor Drive Sitka, Alaska 99835

From: PEAK Engineering, LLC

601 Alice Loop, Suite 110

Sitka, Alaska 99835

Subject: Foundation summary for Home located at 300 Harbor Drive, Sitka AK 99835

To whom it may concern,

PEAK Engineering, LLC of Sitka Alaska, inspected the pile-supported foundation of a house located at 300 Harbor Drive in Sitka, Alaska. The home has undergone several foundation improvements/repairs over its lifetime. This assessment was conducted to determine any deficiencies that may exist with the foundation.

Currently, there are several issues that need to be rectified in short order to maintain the structural integrity of the building. These include a combination of

- 1. Foundation support (consisting of concrete or grout)
- 2. Posts/piles or pillars from either treated timbers or Alaskan Yellow Cedar, and
- 3. Main floor beams consisting of Spruce, hemlock or Yellow cedar.

There are an estimated 12 support posts for the foundation that require a stable base to be formed and poured with either concrete or grout. The posts/piles/pillars are all founded on bedrock; therefore, a small amount of concrete or grout to form a flat surface beneath the base of the post will be necessary. The total amount of grout/concrete required is less than 5 cubic feet. The bulk of the cost of making the base foundation will be the labor component in forming and pouring. Very little will be material costs.

The posts/piles are 5 feet or less in length for a total estimated length of 60' or 6 - 10' posts/piles will need to be provided.

The main floor beams, of which there is one requiring immediate attention and two that require attention that would best be served by replacement at the same time, would all be 12' long.

To effect these repairs, the house would have to be jacked so that posts/piles could be replaced simultaneously along with the three floor beams at the same time.

The estimate to purchase posts/piles (\$720) and floor beams (\$270) is a lump sum of \$990 dollars FOB Petersburg. Shipping will run approximately \$300 to Sitka for a total delivered price of \$1,290.00.

The foundation bases will cost \$150 for the materials (grout and reinforcement) and the labor component to form, and pour will be \$2500 for a total constructed price of the bases of \$2,650.00. Set up for the grout/concrete shall be no less than 7 days before the jacks are removed.



Jacks, falsework, and cribbing are required to jack the structure. The falsework and cribbing will be obtained from the same mill, providing the posts and beams. The total cost of these materials will not exceed \$1000. The Jacks can be rented or supplied for no more than \$500 for the duration of the project. The labor component of jacking should not exceed \$2,500.00.

The total cost to make the repairs to the foundation of the house located at 300 Harbor Drive in Sitka, Alaska, is \$7,940.00.

Should you have any questions regarding this summary, please contact me at 907.401.0777

Sincerely,

/email/

Brett C Martin, EIT
Vice-President
PEAK Engineering, LLC
P 907.401.0777
E brett@peakengineeringllc.com

PROJECT PHOTOGRAPHS

Compromised Pilings and Floor Beams

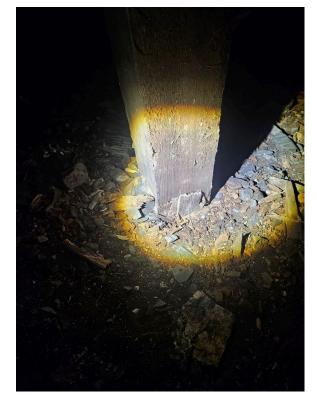




















Wiring Issues











Sitka Woman's Club Cottage Structural Repairs and Wiring Cleanup

Budget Sum	nmary: CLG Grant Application		
Total by Cost Category	Cost Category	Sponsor Share	Federal Share
\$\$		40%	60%
17,500	Personal Services Construction Contractor (pilings, beams, & building committee of 4 1-volunteer grant manager	2,000.00 3,500.00	14,000.00
0	Travel		
0	Contractual		
8,590	Supplies/Materials		
	lumber for posts & beams	990.00	
	jack rental	500.00	
	cribbing	1,000.00	
	grout	300.00	
	blue board insulation	2,300.00	2,000.00
	insulation supplies	1,500.00	
900	Other (specify)		
	shipping	300.00	
	misc. supplies	600.00	
26,990	Total Project Costs (TPC)	12,990.00	16,000.00

Matching Share: Sponsor's Sources of Match			
5,200.00 Cash Expenditures			
5,500.00	In-kind Contributions		
2,290.00	Donations & Volunteer Time		
12,990.00 = Sponsor's 40% of TPC			

Instructions: Double click inside the worksheet to activate formulas and complete budget.

- 1. Calculate anticipated expenses and describe in appropriate Cost Categories. Add extra rows or categories, as needed.
- 2. Multiply "Total Project Costs" by 0.40 to determine Sponsor and 0.60 to determine Federal shares.
- 3. Show amounts comprising the "Source of Sponsor's Share."



To: Sitka Women's Club

300 Harbor Drive Sitka, Alaska 99835

From: PEAK Engineering, LLC

601 Alice Loop, Suite 110

Sitka, Alaska 99835

Subject: Foundation Posts/Piles and Floor Beams Estimate

To whom it may concern,

Alaska Timber and Truss, LLC of Petersburg, Alaska, is happy to provide the below-mentioned boards, posts and beams for the project located at 300 Harbor Drive, Sitka, Alaska 99835.

- 1. 12 6"x6"x5' AYC Posts for a total of \$720.00
- 2. 3 6"x6"x12' WH floor beams for a total of \$270.00
- 3. 7 6''x6''x16' SS posts/beams for a total of \$840.00 (Cribbing)
- 4. 6-2"x6"x10' SS studs (for falsework as needed) \$120.00
- 5. 4 1"6"x10' SS boards (for formwork) \$40.00

The Subtotal for these materials is \$1,990.00

FOB Sitka is \$300

Alaska Timber & Truss will donate and ship the lumber needed to effect these repairs to the Sitka Women's Club.

Sincerely,

/email/

Brett C Martin
President
Alaska Timber & Truss, LLC
P 907.401.0777
E Brett@AKTimber.com





s 637581 SALE SITKA TAX CASH

SITKA, AK 99835

DATE	QT NUMBER			
01-03-25	79123491			

QUOTATION

QUOTE

Page 1 QT

S 637581

SALE SITKA TAX CASH

P

SITKA, AK 99835

JOB NO.		CUSTOMER PO. PRICE QUOTE	COST CODE	EST SHIF 01-1	0 – 25	cLERK# krd9	SHIPPED FROM SITKAKYD QT
QTY	ITEM NO.	DESCRIPTION			U/M	UNIT PRICE	EXTENDED PRICE
1	ISD22SM	BLUE BOARD/PRI 2" 2X8 STYROFO LINE WEIGHT:	CE QUOTE AM SE 25PSI		EA	50.03	50.03

**Unless otherwise specified herein, all prices shown shall only be valid for materials delivered for or received by the Purchaser within 30 days from the date of this quotation. **

TOTAL WEIGHT:

5.45

Expires:

Effective: 01/03/2025 01/10/2025

Location:

Phone:

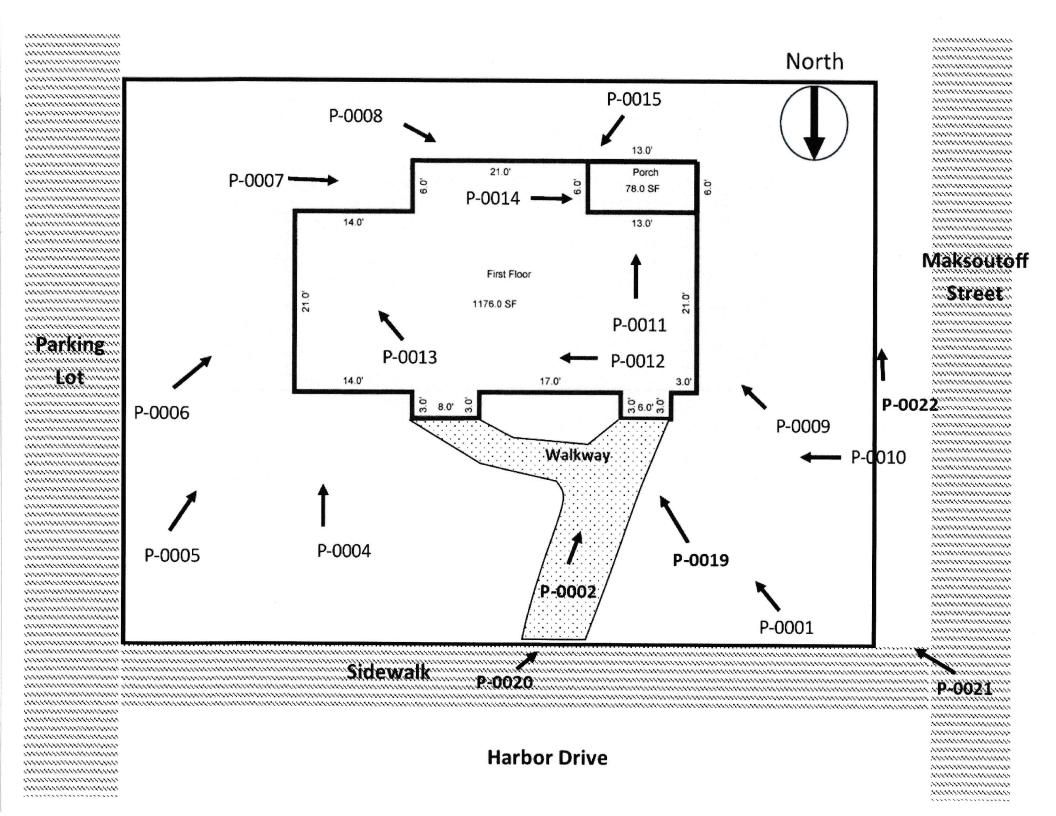
SITKA AK YARD

907-747-3339

SUBTOTAL TAX TOTAL 52.53 50.03 2.50

BFS RETAINS THE RIGHT TO ADJUST ALL QUOTED PRICES IN THE EVENT OF SHORTAGES, ENVIRONMENTAL IMPACTS, FREIGHT INCREASES, OR GOVERNMENTAL REGULATIONS.

Printed: 01/03/2025 10:49:27



THE SITKA WOMAN'S CLUB \$1,000.00 WALDO MILLS SCHOLARSHIP

M



WHO CAN APPLY?

SINGLE MOTHERS LIVING IN SITKA

The Waldo Mills Scholarship is available to single mothers living in Sitka and pursuing a their education. Considered enrollment may be part or full time, and in-person or online for the Spring 2025 semester. This scholarship opportunity is open to single mothers enrolled in college, vocational programming, or certification classes.

HOW TO APPLY:

Submit a one-page letter describing your present situation and educational goals. Please provide your phone number, address, and student identification number if applicable. Please note the school you are attending and their registrar's office contact phone number.

SUBMISSION:

You may send your letter by email to: sitkawomansclub@gmail.com.

Or you may mail your letter to:

The Sitka Woman's Club 300 Harbor Drive Sitka AK 99835

DEADLINE:

All submissions must be emailed or postmarked by November 30th, 2024.

For questions or more information, please email us or call: Kim at 752-6369 or Anne at 907-738-0794.





ATTENTION: WOMEN OWNED BUSINESSES

Apply now for our \$1,500.00 \$1,000.00 \$500.00 Grants

ELIGIBILITY:

Must be a woman-owned business serving the community of Sitka, in Sitka

How to apply: Send a brief discription of your business including: How you were inspired, How you plan to use this grant, business goals, and how your business contributes to our community.

Submission: Send your grant request to: sitkawomansclub@gmail.com OR 300 Harbor Drive, Sitka AK 99835

Deadline: February 15, 2025

Feel free to email us if you have any questions

Sitka Woman's Club 2024 Mini-Grant Applicants

No.	Applicants	Need	Contact	Phone No.	Address	Tax ID	Ask	Award
1	Brave Heart Volunteers	Expenses for <i>Light Up a Life</i> candlelight ceremony	Angie DelMoral	907-747-4600	PO Box 6336		\$150	\$150
2	Friends of Circus Arts	Scholatships for Women	Kimberly Capp	503-739-3371	1315 Sawmill Creek Rd.	81-3561257	\$600	\$300
3	Sitka School District	Classroom Library	Carmel Haug	509-670-9893	305 Baranof St.		\$250	\$250
4	SAFV	Housing Costs	Natalie Wojcik	907-747-3491	PO Box 6136	92-0077632	\$250	\$0
5	Girls Group at BMS	Books, hygiene products, haircuts, & manicures	Judith Young	907-966-6372	601 HPR		\$500	\$300
6	Dolly Parton Imagination Library- Sitka Emblem Club #142	Books for kids under 5yo	Nicole Filipek	206-769-3685	c/o Sitka Emblem Club #142, PO Box 142	92-6003533	\$500	\$300
7	Sitka Fastpitch Softball Club	Pitching Machine	Nicole Balovich	907-738-8018	1417 Davidoff St.	82-3756125	\$500	\$500
8	SMC Community Garden	Raised beds, tools, & soil	Debby LeVeck	907-623-8349	103 Burkhart Dr.	N.A.T.I.V.E.	\$500	\$250
9	XES Kinder Teacher	Art supplies	Hanna Boord	907-966-1504	305 Baranof St.		\$500	\$150
10	SHS - Special Ed.	Tranquil space furnishings	Meggan Turner	907-738-8228	1000 Lake St.		\$500	\$250
11	Babies & Books	Books & Program support	Jane Seesz	907-738-4667	c/o Lois Rhodes 710 Lake St.	92-0133227	\$250	\$150
12	Fireweed Dance Guild	Dance Scholarship, Child or Adult	Melinda McAdams	907-966-2557	PO Box 2081	92-0133227	\$585	\$300
Total Amount						\$5,085	\$2,900	

4/15/1967 Sitka Woman's Clubbouse Wood frame construction - One Floor Exterior Stained Shingle - Gray White Frame Windows, Glass Doors, Trim Koot - Steep Pitched Stained Shingle Kesultont Attic - High Head room - used for storage Attic Assessable by Drop Staircase from Main Rm. Ceiling Floor - Covered by fibreboard All new Wiring & Electrical Fixtures Electric Store New Stainless steel Kitchen Sink New Laratory Oil Furnace @ Hot Water circulating heating system - roof of Furnace Room below windows on main floor. Front of Structure at ground Level , bed rock Back " Raised at varying Height - resultant walking space under part of structure - has board siding around base where required. Present cost to replace Building as of spril 20, 1967 Ja \$19200,00

Ray Sindblom Sen Contractor Sitka alaska



Art Class - circa 1889

Lady in black dress is Virginia Packle, who marries B.M. Behrends.

Others probably included: Gertrude Patton Knapp, Mrs. William Turner,

Mrs. Haydon, Mrs. Emmons, Mrs. Joe Turner, Mrs. Webster, and Miss Jackson.

Picture taken by Edward de Groff.

Sitka Woman's Club

A Brief History

(Sources provided by The Sitka Woman's Club Album #AL 870 in the Isabel Miller Museum Collection and R.N. DeArmond. Compiled by Irene Williams 1/23/00)

Social clubs, fraternities and sororities have been very much a part of the American culture, and early-day Sitka followed the pattern. With the exception of a couple of national women's groups – the Daughters of the American Revolution and the Women's Christian Temperance Union they were strictly local and often short lived.

(In the "Sitka's Past" column appearing in the *Daily Sitka Sentinel* week of January 17-21 2000 the following appeared: "**December 1899** –The Woman's Club of Sitka held its December meeting at the Governor's House. They had decided on "The Merchant of Venice" for their study and the opening act of the play was read and discussed.")

Several groups are thought to be precursors of the Woman's Club:

- WCTU- Women's Christian Temperance Union formed in 1888 in Sitka was instrumental in causing Sitka to go dry thus making Sitka the first Alaska city to be dry. It continued dry until 1923.
- <u>DAR</u> A Chapter of the Daughters of the American Revolution was formed and lasted about 5 years. Mrs. Elizabeth DeArmond was a charter member.
- Women's Reading Club was active by 1909. An article in *The Alaskan* appeared about the Women's Reading Club. It listed Mrs. George Stowell as President and Mrs. Florence Mills (W.P.) as vice-president with 14 charter members. (In 1951, Florence Mills' son donated the club house [the Cottage-by-the Sea House] to the present Sitka Woman's Club). This club was organized with five (5) departments:
 - 1. Art and Literature
 - Music and Drama
 - 3. Philanthropy and Sociology
 - 4. Parliamentary Law
 - 5. Household Economics

Mrs. Elizabeth Patton Brady, wife of Governor John Brady, became president and continued in office until Governor Brady resigned in 1906 as the government moved to Juneau.

A picture number PH-1029 in the Isabel Miller Museum Collection may be a photograph of the art and literature department of the Women's Reading Club. It is a photography taken by Edward DeGroff ca. 1885 and shows seven women painting: Virginia Packle

(Mrs. Behrends), Gertrude Patton Knapp, Mrs. William Turner, Mrs. Haydon, Mrs. Kitty Baker Emmons, Mrs. Joe Turner, Mrs. Webster, and Miss Jackson.

"The Sitka Woman's Club was originally called the Friendly Society. The Friendly Society was organized May 16, 1916 in connection with the Community Church. Through its Belgian Relief and Red Cross work during World War I, The Friendly Society became more of a community organization.

A picture in the Isabel Miller Collection #Ph-1030 shows several women of the Friendly Society working as Red Cross workers during 1914-1918. They are: Mrs. Peter Kostrometinoff, Mrs. Geroge Kostrometinoff, Anna Kostrometinoff (dau of Peter) Mrs. Ponteleioff, Mrs. C. C. Georgeson, Marie Chubaroff Brightman, Mary (Sasha) Kashevaroff (Calvin), Nadja Kashevaroff, Mrs. Demidoff, Esther Thierschield (child), Agnes Brightman, Elizabeth DeArmond, Mrs. Harry Ashball (maiden name Erler), Mrs. E. M. Goddard and Mrs. Martha Kashevaroff (Andrew's wife). These include both the first president and the last president of The Friendly Society.

Sitka was without any newspaper from 1907-1920 therefore there was a lack of newspaper articles of any women's clubs' activities. It is known, though that the Friendly Society was active in knitting socks and scarves for soldiers during World War

When the newspaper resumed publication in 1922, there were many articles written about the philanthropic efforts of the Friendly Society. Members met at the homes of Mrs. Florence Mills, Mrs. Ernest Polley and Mrs. Bessie (Theodore) Kettleson. Bessie Kettleson's meetings were held in the Pioneer Home Superintendent's home as Mr. Kettleson was the superintendent

Over the years, the Sitka Woman's Club was involved in the following projects:

- 1. Sent care packages to Armenia
- 2. Contributed \$50.00 to the Public Library Board in 1922
- 3. Organized the first annual city-wide clean-up week (which continues to this day)
- 4. Sponsored lectures on topics of interest of the day
- 5. Instrumental in getting ordinances regarding sanitation and littering passed by the City Council
- 6. Developed a scholarship program to benefit single mothers attempting to get into the labor market through continuing education

In 1935, finding the program definitely patterned after that of a federated club, the constitution was presented to American Federation of Woman's Clubs and the club was accepted for membership.

In 1939, there was a name change to The Sitka Woman's Club. "Although the name is Sitka Woman's Club many members were residents of Mt. Edgecumbe on a small island across the bay from Sitka."

The focus of the club was to be of service to the community, to champion humanitarian causes wherever they might be as well as to identify problems and devise solutions. Any woman interested in these goals was encouraged to join. During the 1920's and 30's, there were few other clubs in Sitka and The Friendly Society attracted many members, a situation that continued to prevail well into the 1950's.

The Sitka Woman's Club started the ball rolling collecting funds for a City Library building because the library was in an apartment building and the lease would lapse in four years.

In 1939, The Friendly Club affiliated with the Woman's Clubs of America, a national organization. The national affiliation was later dropped but the local name remained.

In February 1940, there was a report of the Sitka Woman's Club in *The Northern Star Newspaper*. The meetings were held in the Russian Mission known as the Bishop's House.

The next news article pertaining to the Woman's Club was in the Sitka Sentinel on May 11, 1951. Thirty members were present to sign the Articles of Incorporation. This was necessitated by the donation offer of the W.P. Mills Company of the Rangehild Building to the Sitka Woman's Club. Caroline (Mrs. Leslie) Yaw was elected president.

Mr. Waldo Mills acting on behalf of the W.P. Mills Company, gave the club the small house that still stands on Harbor Drive adjacent to the Kettleson Library. In return, the club agreed to care for the Mills Family graves in the local cemetery.

The Women's Club received the Rangehild Building which had been erected in 1897. Capt. Hans Christian Pande built it and he and his daughter lived in it. She conducted a millinery shop in one part. The building was called The Cottage-by-the-Sea. Capt. Pande and a prospector by the name of Hostad mined and later sold their claims known as Pande Basin. Rangehild Pande married Miss Hostad. They had one child and she soon divorced him and left Sitka after selling the Cottage-by-the-Sea to a Dr. James L. Coggswell for the sum of \$450.00

Dr. Coggswell was a dentist and the father of Florence Coggswell Mills (Mrs. W.P. Mills). He visited her in Sitka and established a dental practice in the Cottage-by-the Sea Building. On January 13, 1910, Dr. Coggswell turned the building over to the W. P. Mills Company along with a saw mill, the water works and some rental properties. Later the Cottage-by-the-Sea became a rental property. It was originally a duplex with the two apartments usually rented to teachers.

Having a building of their own allowed the club to expand their fund raising to include preparing and serving dinners and luncheons for the Sitka Rotary Club, Chamber of Commerce, and other organizations, thus filling a need that could not be met by the local restaurants of that day. The club house with a view was rented to many civic groups to make it more useful.

"Teas for tour parties and rummage sales helped support their philanthropic efforts, and the Community Calendar was one of their most successful projects. Gifts of more than \$1000 annually went to the City Library, scouts, Little League, CARE. As well as financial aid, free service is given by club members to the City Library at the desk. In order to support their many donations, the club sponsored many fund raising activities such as making jams and jellies from local wild berries and selling them to the growing tourist trade.

According to the Sitka Woman's Club minutes of January, 1964, the following officers were installed: Cleo Beck – President, Margaret Petro – Vice- President, Lucia Quinn – Treasurer, Gladys Whitmore – Secretary. Margaret Petro, Luella Smith, and Gladys Whitmore were named to a committee to look into the necessity of making a claim for tideland ownership.

"The October 1964 Sitka Woman's Club minutes report that Mrs. Thielke suggested the possibility of affiliated membership in National Women's Club and offered to investigate."

Sitka Woman's Club hosted a tea for Governor Eagan in 1967 as well as teas for tourists. Items on display for the tourists included items representing the Alaska Native culture such as a Chilkat robe and a button robe. Pictures show tables laden with jam and jelly for sale to the tourists.

In October, 1972, the Sitka Woman's Club hosted a Sunday afternoon reception for the new Director of the Sitka Community College, David Knapp and his wife, Marilyn.

In the 1970's, club membership began to dwindle due to a number of factors. Many women were working outside the home, other women's organizations developed in Sitka and vied for membership, and normal attrition (members do grow old!). The building was leased to the City & Borough of Sitka and was used for the Senior Citizens Nutrition Program. Many will remember it as the Double "O".

In 1986, the Double "O" moved to the new Senior Center. By that time, the club consisted of a handful of older members and there was serious talk of disbanding. A few younger women in the community believed the club was worth saving and recruited enough new members to continue.

In the fall of 1986, Ann Brauer leased the building and opened an antique shop. She sold the business in 1995 to Lana Scott (Lana Scott died in 1996) whose estate currently holds a five year lease on the building.

The club continues to be dedicated to the goals set forth in the beginning—to be of service to the community. All proceeds not needed to maintain the building and fund the scholarship program are distributed among other non-profit organizations concerned with the welfare of the community, especially as it pertains to women and children.

In 1995, the Sitka Woman's Club donated almost \$5,000 to that purpose. Recipients included Sitkans Against Family Violence, the Teen Resource Center, Girl Scouts, Salvation Army, Sitka Fine Arts Camp, Sitka Alternative School, and others. In addition, three \$500.00 scholarships were awarded.

Presidents of The Friendly Society:

1916 - 1929	Elizabeth DeArmond
1930 - 1935	Mrs. Jackson L. Webster
1936	Mrs. Carl Peterson
1937 - 1938	Mrs. Jack Calvin (Mary [Sasha] Kashevaroff)

Presidents of the Woman's Club

1939	Mrs. T. W. Peyton		
1940 - 1942	Mrs. C. G. Stuart		
1943	Martha Kostrometinoff		
1944	Sara Fernald		
1945	Eunice Fletcher		
1946	Wanda Holic		
1947	Louise Avrit		
1948	Dorothy Bilbo		
1949	Alice Peterson (Mrs. Carl)		
1950	Ruth Arthur		
1951	Grace Chase		
1952	Myrth Sarvela		
1953	Mrs. R.L. Shackelford		
1954	Hortense Lanier		
1955	Luella Smith		
1956	Caroline Yaw		
1957	Cleo Campbell Beck		
1958	Eleanor Rosevear		
1959	Charlotte Morgan		
1960	Charlotte Morgan		
1961	Charlotte Morgan		
1962	Margaret Petro as 1st of January		
1963	Ida DeRock		
1964	Cleo Campbell Beck		
1965 - 1966	Gladys Whitmore		
1967 - 1968	Gladys Whitmore		
1969	Gladys Whitmore		
1970	Charlotte Morgan		
1971	Isabel Miller		
1972	Gertrude Wood		
1973 - 1974	Gertrude Wood		